

August 18, 2026
6:30 p.m.
2354 State Route 434
Apalachin, New York

Regular Meeting of the Owego Town Board

A. Call to order, roll call and the Pledge of Allegiance -

Supervisor Hellmers called the meeting to order, the Clerk called the Roll, and Councilmember Marks led all in the Pledge of Allegiance.

Council:

Present: Supervisor Hellmers, Dean Morgan, Craig Jochum, Jonathan Marks, and Emily Rush McClintock

Absent: None

Department Heads:

Present: Tyson Stiles, Director of Utilities
Pam Brown Town Clerk & Tax Receiver
Irene Graven, Town Attorney
Phil Baker, Parks Maintenance Supervisor

Absent: Rick Pedro, Sole Assessor
Mark Clark, Highway Superintendent
Bill Carrigg, Planning & Zoning Administrator
Peter Gordon, Town Historian

B. Minutes of the previous meetings -

The minutes of the August 18, 2026, will stand as presented.

C. Consideration of bids – none

D. Public Hearings – none

E. Reports of Department Heads –

Phil Baker, Parks Maintenance Supervisor-The concrete pad has been poured at the pavilion on Tioga Blvd and looks great. The picnic tables have been moved in. Once the electric has been squared away and a small amount of landscaping, the park should be complete.

Tyson Stiles, Director of Utilities – I have a sampler that is not working. I got a quote from the sole source provider to purchase a new one. I need to declare this an emergency to purchase the new sampler. **At this time a motion was made by Councilmember Jochum to declare the purchase of a new sampler an emergency. The motion was seconded by Councilmember Marks and unanimously carried. Councilmember Jochum then made a motion to purchase a new sampler at a cost of \$7,255.00 from cpe. The motion was seconded by Councilmember Marks and unanimously carried.**

. Pam Brown, Town Clerk & Tax receiver- no report

Mark Clark, Highway Superintendent- Supervisor Hellmers read Mark Clark's report, and the report is on file in the Clerk's office.

F. Privilege of the Floor – No one wished to speak at this time.

G. Presentation of Petitions, Communications, Notices and Transfers – none

H. Abstracts-

Councilmember Morgan made a motion to approve the following abstracts as presented. The motion was seconded by Councilmember McClintock and unanimously carried on a Roll Call Vote

A0 - General Fund	5,611.51
B0 - General Fund-Town Outside	21,545.33
DB - Highway-Town Outside	140,660.72
F0 - Water Districts	14,629.77
FA - Route 38 Water	1,266.14
G0- Sewer Districts	27,523.23
GA – Route 38 Sewer	71.28
L1 – Lighting District 1	30.55
L2 - Lighting District 2	142.69
L3 – Lighting District 3	37.04
L4 - Lighting District 4B	39.83
L5 – Lighting District 5	21.88
L6 - Lighting District 6	158.47
L7 - Lighting District 7	40.61
L8 - Lighting District 8	27.83
L9 - Lighting District #9	24.022
LA – Lighting District 4A	28.69
LX – Lighting District 10	<u>23.48</u>
	\$211,882.87

I. Unfinished Business - none

J. Reports of Standing Committees –

Councilmember McClintock- no report

Councilmember Morgan – no report

Council Jochum- A gentleman at the last meeting made a complaint about Meade Rd. and I went there to check out the road. Mark Clark had the road worked and it was much better.

Councilmember Marks – Wanted to thank Phil Baker, the Parks, and the Town Board for the upcoming benefit at the Hickories: Right Beside You. There will be four bands, food trucks, hot air balloon rides, car show, and kids’ activities. These are unpaid people that help people in the final stages of their journey. They do not provide any medical care, but they have paid NYSEG bills, bought groceries, etc. and help families with outstanding costs.

K. Presentation of Resolutions, Motions and New Business –

1. Merit Raise – Utilities- Melissa Root- **A motion was made by Councilmember Jochum to approve the following resolution giving Melissa Root a merit raise of \$1.00 per hour for her duties as an Accounting Associate II for the Town of Owego Utilities Department. The motion was seconded by Councilmember McClintock and unanimously carried.**

WHEREAS the approved 2026 budget for the Town of Owego Utilities Department has budgeted for and includes merit raises for employees and approval of the Town Board; and

WHEREAS, Melissa Root has shown she is willing to perform above and beyond her job duties as Accounting Associate II for the Town of Owego Utilities Department: and

NOW, THEREFORE, BE IT

Resolved, that Melissa Root, Accounting Associate II at the Town of Owego Utilities Department, will receive a merit raise of \$1.00 per hour effective August 10, 2026.

2. Merit Raise- Parks – Glenn Ellis – **A motion was made by Councilmember Marks to approve the following resolution giving Glen Ellis a merit raise of \$1.00 per hour for his duties as Laborer for the Town of Owego Parks Department. The motion was seconded by Councilmember Jochum and unanimously carried.**

WHEREAS, the approved 2026 budget for the Town of Owego Park Department has budgeted for and includes merit raises for employees upon approval of the Town Board; and

WHEREAS, Glen Ellis has shown he is willing to perform above and beyond his job duties as Laborer for the Town of Owego Parks Department;

NOW, THEREFORE, BE IT

RESOLVED, that Glen Ellis, Laborer at the Town of Owego Parks Department, will receive a merit raise of \$1.00 per hour, effective August 10, 2026

3. Contract Raise Utilities- Christopher Lykens – **A motion was made by Councilmember Jochum to approve the following resolution to have Christopher Lykens fill the position of Wastewater Treatment Plant Operator at an hourly rate of \$25.52 per hour with a promotional probationary period of 12 working weeks. The motion was seconded by Councilmember McClintock and unanimously carried.**

WHEREAS, the approved 2026 budget for the Town of Owego Utilities Department has budgeted for and includes a Wastewater Treatment Plant Operator; and

WHEREAS, Christopher Lykens, a Wastewater Treatment Plant Operator trainee in the Utilities Department, having taken and passed the required tests and acquired necessary certification, is willing, able and qualified to take the position, retroactive to August 10, 2026, at the hourly rate of \$25.52 per hour;

NOW, THEREFORE, BE IT

RESOLVED, such position shall be filled by Christopher Lykens at the hourly rate of \$25.52 per hour retroactive to August 10, 2026, and a promotional probationary period of 12 working weeks.

4. Agreement to Spend Highway – Forrest Hill Rd. **A motion was made by Councilmember Jochum to approve the following Agreement to Spend to mill & pave Forest Hill Rd. The motion was seconded by Councilmember Marks and unanimously carried.**

The following is a list of additional paving projects to be completed in the year 2026 by Broome Bituminous.

MILL & PAVE FOREST HILL ROAD (approx. 70,153sf)	
Work Procedure	\$126,174.00
Paving Crew & Equipment	\$ 9,720.00
TOTAL ESTIMATED COSTS OF PROJECTS:	\$135,894.00

Scope, amount and distance subject to change with index and inflation.

5. Agreement to spend Highway – Deborah Dr. **A motion was made by Councilmember Jochum to approve the following Agreement to Spend to mill & pave Deborah Drive. The motion was seconded by Councilmember Marks and unanimously carried.**

The following is an additional paving project to be completed in the year 2026 by Broome Bituminous out of DB.5110.5001 (Paving & Resurfacing):

MILL & PAVE DEBORAH DRIVE: (approx. 34,245)

Work procedure	\$109,794.50
Paving Crew & Equipment	\$ 7,535.00
Additional Work: driveway approaches, risers	\$ 2,270.00

TOTAL ESTIMATED COSTS OF PROJECTS: \$119,599.50

Scope, amount and distance subject to change with index and inflation.

L. Second Privilege of the floor – none

M. Executive Session if needed – none

At this time Supervisor Hellmers requested Attorney/Client privilege

N. Adjournment – **A motion was made by Councilmember Morgan to adjourn at 6:49.**

Respectfully submitted,

Pam Brown, Town Clerk and Tax Receiver